

MINUTES

Regular Meeting of Council
Wednesday, September 4, 2013 @ 4:30 pm
Council Chambers

Present:	C. Elliott	Mayor
	Z. Tucker	Deputy Mayor
	A. Scott	Councillor
	G. Parrott	Councillor
	R. Anstey	Councillor
	D. Blundon	Councillor
	S. Oram	Councillor

Advisory and Resource:	D. Chafe	CAO
	G. Brown	Town Clerk
	D. Deschamps	Director of Recreation & Community Services
	A. Crummey	Development Director (A)
	J. Blackwood	Director of Municipal Works & Services
	S. Fisher	HR Supervisor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

Sexual Violence Awareness Week Proclamation

The Mayor proclaimed September 15-21, 2013 as Sexual Violence Awareness Week in the Town of Gander.

3. MINUTES FOR APPROVAL

Motion #13-214

Minutes for Approval

Moved by Councillor Blundon and seconded by Councillor Oram that the Minutes from the Regular Meeting of Council on August 14, 2013 be adopted as presented.

In Favour: 7 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety and Human Resources Committee:

The Public Safety and Human Resources Committee report was presented by Councillor Oram.

The Public Safety and Human Resources Committee meeting was held on August 26, 2013. The meeting was chaired by S. Oram, Councillor. Other members present included: Z. Tucker, Deputy Mayor; A. Scott, Councillor; P. Fudge, Fire Chief; W. Jenkins, Municipal Enforcement Officer.

The following items were discussed:

PUBLIC SAFETY

Family Fireworks

The Fire Chief advised the Committee that he had checked with other municipalities within the province regarding the use of family fireworks and found that there were no communities that banned its use mostly because of the difficulties associated with the enforcement issues. He went on to say that most communities do have guidelines in place to educate residents on the safety aspects of the using and the firing of family fireworks.

At this time, the Committee would like to advise the general public that it will be producing a pamphlet to remind residents of the dangers associated with using family fireworks and the possible civil liabilities associated with its use if damages are caused or fires are created.

The Committee would also like to advise the general public that the section in Council's Nuisance Regulations which states "No person shall create a noise within the boundaries of the town through the use of fireworks or other similar noise making devices between the hours of 10pm and 7am" will be relaxed during certain days that the community, as a whole, generally celebrates with fireworks, such as Canada Day and New Year's Eve.

Speeding Gander Bay Road

The Committee received a letter from a resident asking for Council's support in her request to our MHA to have the speed limit on Gander Bay Road on the section that falls within the Town's boundary be reduced from 80 km/h down to 60km/h. She feels that the high volume of traffic in conjunction with the speed and the number of people walking on this section of the road makes this a potentially unsafe area.

The resident also went on to state that in this particular section of road there are passing lanes and she feels that these lanes should be eliminated in an effort to reduce speeding in this area as well.

The Committee felt that the reduction of speed in this area is not warranted, but they do feel that the passing lanes should be eliminated so as not to encourage the motoring public to drive beyond the posted speed limits.

Magee Road

The Committee received correspondence from a resident on Magee Road with several concerns regarding the possible increase in the speed limit on Magee Road as well as trucks using Magee Road for access to the Trans Canada Highway. These trucks use their jake brakes while driving through the neighborhood and the noise is quite loud. She wanted to point out that with the increase in pedestrian traffic, raising the speed limit was not in the best interest of the residents in the area. She was under the impression that the town was considering increasing the speed limit on Magee Road and that she had concerns about it.

The Committee wanted to assure the residents in the area that they have no intentions of raising the speed limit but they will not stop trucks from using Magee Road for access to the Highway. The Committee has agreed to have more signs posted to caution motorists of what to be aware of when driving on Magee Road.

Municipalities Newfoundland and Labrador (MNL) Resolutions

The Committee reviewed correspondence from MNL calling for resolutions to be brought forward at their convention in November. The Committee has no recommendations at this time.

Municipal Police Quarterly Report

The Fire Chief submitted the quarterly report for the Municipal Police Department for the months of May, June and July. The report indicated that for this time frame there were 549 by-law complaints. These include such items as, dogs left in vehicles unattended, garbage not covered, lawn maintenance, and noise complaints to name a few. Also during this period the Municipal Police issued 180 Summary Offence tickets which included speeding, no insurance, failure to stop at stop signs and seatbelts.

During this time as well the Municipal Police put 14,500 km on the police vehicle and to date the vehicle now has 135,200km. The Fire Chief would like to point out that there are approximately 136 streets within the municipality that equates to 60-70 km of driving that the municipal police patrol on a daily basis.

Fire Department Quarterly Report

The Fire Chief submitted the quarterly report for the Fire Department for the months of May, June and July. The report indicated that during this time the department responded to 32 emergency calls, which was the same number as last year. It was noted that the number of Fire Inspections are up this year to 40 compared to 26 for last year and the number of training hours are up this year as well to 2203.5 compared to 1692 hours for last year.

The Fire Chief went on to say that we are currently short 4 volunteer firefighters; however, we have 7 applications on file and during the next recruitment period in September the vacant positions will be filled.

The Fire Chief and Municipal Enforcement Officer left the Committee meeting and the HR Supervisor arrived at the Committee meeting.

HUMAN RESOURCES

MNL – Call for Resolutions

The Committee was advised that the deadline for receipt of all resolutions for consideration at the 2013 Resolutions is Friday, September 27, 2013.

B. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor Blundon.

The Parks and Recreation Committee was held on August 26, 2013. The meeting was chaired by D. Blundon, Councillor. Other members present included: A. Scott, Councillor; Z. Tucker, Deputy Mayor; D. Deschamps, Director of Recreation and Community Services; B. Freeborn, Administrative Assistant.

The following items were discussed:

Invoice

The Committee reviewed the second invoice from Ron Fougere for the Multiplex Feasibility Study. A draft final report has been received so the Committee is referring the invoice to the Finance Committee for payment.

Use of Air Horns Policy

The Use of Air Horns Policy was reviewed and the Committee is recommending adopting this policy. Under the policy the use of air horns will be banned at the Community Centre.

Motion #13-215**Use of Air Horns Policy**

Moved by Councillor Blundon and seconded by Councillor Scott that the Use of Air Horns Policy be adopted as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Funding Requests

The following request was approved under the Grants, Subsidies & In-kind Services Policy.

<u>Group</u>	<u>Event</u>	<u>Participants</u>	<u>Funding</u>
Ambassador Program			
Blair Penney	National Baseball Championships	1	\$125

St. Paul's Intermediate School Ice Time

St. Paul's Intermediate School Hockey Team currently has practice time at the Community Centre on Tuesday and Wednesday afternoon's from 3 – 4 pm. The school has not been charged for this time slot due to a reciprocal use agreement that was in place with the Town.

In the past, the Department used their school gym for events during our summer program and Festival of Flight. Their gym hasn't been used for Town events for a number of years now so the Committee is recommending that the school be charged the youth rental rate starting this September.

The Committee refers this to the Finance Committee for their recommendation.

Nova Central School District Meeting

The Director advised the Committee that he would like to meet with a representative from the Nova Central School District to discuss their recreation plans for the new school. He feels that the Department and the school board should work together to ensure that the recreation needs for the Town and the School are met and there is no duplication in areas such as playgrounds, gymnasiums, basketball courts, etc.

Snowmobiling at Cobb's Pond Rotary Park

With the new renovations at Cobb's Pond Rotary Park, the Director is concerned with the snowmobiling/ATV use in the area and possible destruction of the grounds and trees. The Committee feels that all motorized snow vehicles and All Terrain Vehicles should be prohibited from using the park area. Routes will still be provided for these vehicles to use the pond for access to other trails. Currently, the Playground & Recreational Area Regulations states that these recreation vehicles are not permitted in all playground/recreation areas except Cobb's Pond Rotary Park.

The Committee is recommending that section 6 (a) of the Playground & Recreational Area Regulations be amended to state the following:

"No Person(s) should drive or operate a vehicle as defined in the Newfoundland and Labrador Motorized Snow Vehicles and All Terrain Vehicles Regulations or any motor vehicle registered under the Highway Traffic Act in any playground or Recreation Area as described in Schedule "A" and "B" hereto attached."

This is put forward for the first reading and anyone with concerns can contact the Recreation & Community Services Department at 709-651-5927.

Community T'Railway

The Director advised that he spoke with Gander Toyota and advised them that the Town made a decision to control the use of off road motorized vehicles around their business by closing the trail just behind the Dominion Store. A sign will be posted advising the T'Railway users that the trail is closed at that point.

The Committee asked that the Department Staff speak with the Gander International Airport Authority and the Gander & Area Snowmobile Association to see if there is any way to reroute the trail instead of closing it. In the interim the Committee felt that the Department should go ahead and decommission the trail and if anyone comes up with an alternate route, the issue will be revisited.

C. Economic & Social Development Committee:

The Economic Development Committee report was presented by Deputy Mayor Tucker.

The Economic Development Committee meeting was held on August 26, 2013. The meeting was chaired by Z. Tucker, Deputy Mayor. Other members present included: G. Parrott, Councillor; D. Blundon, Councillor; A. Crummey, Development Director (Acting).

The following items were discussed:

Delegation – Natalie Falk, IBRD

Natalie Falk of the Provincial Department of Innovation, Business & Rural Development gave a presentation on Opportunity Management and how it could be used to assist Council in preparing a Strategic Plan and producing tangible, viable outcomes.

As the Economic Development Department needs to prepare a new Strategic Plan, the Committee felt this could be a good process to use. Once the new Council is in place staff will contact IBRD again for further information.

Ms. Falk left the Committee meeting at 4:40 pm.

Land Sales Policy

The Committee reviewed changes to the Land Sales Policy, Policy #D001, which included the addition of the sale of commercial back land, a reference to the new landscaping guidelines and some minor grammatical changes.

Motion #13-216
Land Sales Policy

Moved by Deputy Mayor Tucker and seconded by Councillor Parrott that the changes to the Land Sales Policy be approved as attached.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Aerospace Initiative – Phase II

The Committee reviewed the proposal from Tight Lines Consulting for Phase II of the aerospace initiative. In order to proceed with Phase II a request will have to be made to both levels of government to extend the deadline of the project and increase the amount of funding.

MNL – First Call for Resolutions

The Committee reviewed correspondence from MNL calling for resolutions to be brought forward at the Municipalities Convention in November. The Committee has no recommendations at this time.

D. Tourism Committee:

The Tourism Committee report was presented by Councillor Parrott.

The Tourism Committee meeting was held on August 27, 2013. The meeting was chaired by G. Parrott, Councillor. Other members present included: R. Anstey, Councillor; D. Deschamps, Director of Recreation & Community Services.

The following items were discussed:

Advertising Request

A request for advertising was received from Hockey Newfoundland & Labrador for us to advertise in their Minor Directory. The Committee agreed to place a half page ad at a cost of \$150.00.

Festival of Flight/Gander Day

Staff has met numerous times as part of the debriefing process and will be forwarding the new Tourism & Special Events Committee their recommendations for the 2014 Festival of Flight.

Upcoming Events

Upcoming events in the Town during the month of September & October include the following:

Sept 16-17: Targa Newfoundland
Oct 4 – 6: Oktoberfest Softball Tournament
Oct 19 -20: Rebecca Pack Memorial Friendship Skate

For any information regarding the events listed, please contact the Events Office at 651-5958.

E. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Anstey.

The Municipal Works & Services Committee was held on August 28, 2013. The meeting was chaired by R. Anstey, Councillor. Other members present included: D. Blundon, Councillor; G. Parrott, Councillor; S. Oram, Councillor; D. Chafe, CAO; J. Blackwood, Director of Municipal Works & Services.

Paul Walsh – Delegation from Atlantic Asphalt

The following items were discussed:

340-360 Garrett Drive

Mr. Walsh relayed to the Committee his frustration with his property on 340 Garrett Drive and the problems he was experiencing with the neighboring business at 360 Garrett Drive. The nature of those two businesses were not conducive to good work practices and he was having operational issues. After Mr. Walsh left the meeting, the Committee recommended that the Engineering Department begin work to find possible sites for the relocation of Mr. Walsh's business and in addition, check the regulations to see how his asphalt recycler could be facilitated and the possibility of changing the zoning or the permitted use tables to accommodate that piece of equipment.

The last item was the sale of the piece of backland on his property on 10A McCurdy Drive. The Committee has recommended that this be forwarded to the finance Committee for their discussion and consideration.

Mr. Walsh left the Committee meeting at 4:10 p.m.

19 Howe Street

Following the last council meeting, the Engineering Department was asked for further information which was provided at this meeting. The Committee reviewed a copy of the approved lot grading which had been verified upon issuing of an occupancy permit by the Town and actual elevations of the existing grading following the back filling of properties by the resident.

After reviewing the new information, the Committee is recommending that the Director contact the homeowners requesting that they visit the Engineering Department to review their grading. They will then be advised that the lot will have to be reinstated to an acceptable standard and that all costs associated with this reinstatement will be their responsibility.

A specific, reasonable period of time will be given for the homeowners to have this work carried out and upon failure to do so, a removal order will be issued.

Councillor Blundon advised that he had visited the property after the heavy rains of last Friday and there were no issues with regard to flooding.

Garbage & Refuse Regulations, 2nd Reading

No objections or concerns were received for the Garbage & Refuse Regulations as attached and the Committee is recommending that they be adopted as presented.

WHEREAS the Town of Gander Garbage & Refuse Regulations have been updated and

WHEREAS no objections have been received

Motion #13-217

Garbage & Refuse Regulations, 2nd Reading

Moved by Councillor Anstey and seconded by Councillor Blundon that the Town of Gander Garbage & Refuse Regulations be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Letter 105 Penwell Avenue

The Committee reviewed correspondence from the owner of 105 Penwell Avenue in which they have expressed their frustrations with the condition of the road in front of their property. The Committee discussed the development agreement that was signed with the Town of Gander for this piece of infrastructure and is recommending that the CAO meet with the developer to find a quick and favorable resolution to the situation. The homeowner will be written and advised of this course of action.

The Deputy Mayor stated that the development plan for this area has changed several times and this change will once again mean that the work is delayed. He would like to see the unfinished work put out to public tender. Councillor Oram advised that he didn't think anyone would bid on the work as it was on land that belongs to the developer.

Invoices for Approval

The Committee reviewed six invoices and the Director advised the Committee that all goods and services have been received and meet the Town's specifications.

The Committee recommends that the invoices be paid and forwards them to the Finance Committee for its consideration.

Request for Land Purchase

The Committee reviewed a request to purchase land from the owner of 300A Gander Bay Road. The Director advised that his Department had no objections to the sale of the property and the Committee is in agreement. The Committee recommends that the sale of this parcel of land, as per Town of Gander drawing number 13-1056, be approved and forwards this item to the finance Committee for their consideration.

19 Mitchell Street, Building Permit Fee

The Committee reviewed correspondence from a resident who had entered into a purchase and sale agreement for a piece of residential property in one of the new subdivisions in town. After having made that financial commitment he was informed by the Town that a water and sewer levy was required in the amount of \$1500 payable to the Town upon the application for a building permit. The individual felt that it was unfair for Council to impose this fee after he had made the financial commitment and is requesting an exemption.

The Committee is not recommending that the fee be waived as the monies are crucial for construction of the new wastewater treatment plant and forwards it to the Finance Committee for their consideration.

Servicing of 2B Memorial Drive

Councillor Oram left the Council meeting due to conflict of interest.

The Committee reviewed correspondence from the owner of 2B Memorial Drive requesting that while Memorial Drive was under reconstruction, the Town of Gander install a new lateral directly from their property boundary to the new trunk main and disconnect the existing Y with the neighbor.

The property owner indicated that they had experienced sewer troubles in the past which they felt were attributed to a dual service line. The Director advised that his staff had visited this property on several occasions in the past, a sewer lateral camera inspection had been conducted in the main line with no indications of blockages or problems and that the previous problems at or near that property were solely contained within the lateral on the owners property.

The Committee is recommending that while this section of road is under construction, further camera inspections be carried out by town staff back to the T intersection of the two laterals and if there are no problems in that area, then the line remains as is. If there are obstructions, blockages, or sags in that area or other deficiencies that could cause problems, then the line should be separated and a new lateral be brought to the trunk main.

Councillor Oram returned to the Council meeting.

51 Yeager Street- Landscaping

The Committee reviewed correspondence from the owners of 51 Yeager who expressed concerns that the lack of development at lot number 53 next door is creating problems for them in completing their landscaping plans.

They are questioning Council as to why item 13 in the *Building Permit Process Guide* is not being enforced. Item 13 states *"from the date of purchase of a lot an applicant has one year to commence construction of the project from that date of issuance a building permit the applicant has one year to establish substantial completion of the project."*

The Committee also reviewed correspondence from a local law firm concerning enforcement of item 13 and the Town's authority to require home construction within two years. The Committee is recommending that the Department review this Bylaw and bring it forward at the next Committee meeting for possible revisions.

The homeowner will be contacted and advised of the following; the work being carried out on their property should not be impacted by their neighbor, any undermining of their driveway or any damage to infrastructure would be the responsibility of the neighbor, and the lack of construction on the adjacent property should not impede their landscaping plans.

RFP- Traffic Study Services

The Committee reviewed the evaluation for the RFP for traffic study services with the preferred vendor being EXP Limited.

The Committee recommends that the tender for Traffic Study 2013 RFP Number 13-28 be awarded to EXP Limited and forwards its recommendation to the Finance Committee.

Subdivision of Land - Hobbs Street

The Committee reviewed an application from the owner of 31 Hobbs Street requesting permission to subdivide the lot into two parcels of land.

WHEREAS an application has been received from the owner of lot number 31 Hobbs Street to subdivide the land

AND WHEREAS the application meets all the requirements of the Town of Gander's Development Regulations

Motion #13-218

Subdivision of Land – Hobbs Street

Moved by Councillor Anstey and seconded by Councillor Blundon that permission to subdivide this land be granted as submitted in survey number G-13 -109 supplied by Red Indian Surveys.

In Favour: 7 Opposing: 0

Decision: Motion carried.

MNL-First Call for Resolutions

Correspondence from the Town Clerk was received containing information from Municipalities NL and Labrador for the first call for resolutions. Any Committee member who had an issue that was provincial in scope, could prepare a resolution and submit it to MNL. There were no concerns forthcoming from the Municipal Works Committee at this time.

Quad-A-Palooza

The Municipal Works Department received a request for assistance for the upcoming Quad-A-Palooza. The CAO and the Director of Parks and Recreation have met with the event organizer and had provided a detailed list of resources that the Town could provide, as attached. The Committee was in agreement with these services being provided as requested.

Pentecostal Church –Land Servicing

The Committee reviewed a request from the Pentecostal Church for waterline and sanitary sewer servicing to connect to existing Town of Gander services for the new church on Magee Road as per drawing number 13-1063.

The preferred route for the servicing is through a vacant lot between 50 & 54 Forester Street. This lot was originally left for a right-of-way to access back property, which is no longer required. The Director did advise the proposed route would require the church to obtain an easement across the vacant lot which could potentially lower its value when tendered, but did note that a house and accessory building could be located on this parcel of land with the easement.

The Committee recommends that this access be permitted providing an easement is established by the developer. This item is referred to the Finance Committee for its consideration.

90-96 Airport Boulevard

Correspondence was received from one of the property owners at the building on the corner of McCurdy Drive and Airport Boulevard regarding the sewer line. They would like the Town of Gander to repair a sag in the line on that property and upon completion of such work they would be willing to take ownership of the service line. In doing so, they would assume responsibility with the other owners of that building for the infrastructure on their property.

The Committee had a general discussion on the sewer lateral coming off McCurdy Drive that services these properties and it was their interpretation that the lateral was the sole responsibility of the property owners. The Committee is not willing to conduct work on this property, however, they did suggest that Town personnel offer assistance where possible.

Councillor Anstey left the Council meeting due to conflict of interest and Councillor Parrott read the following section.

Cheshire & Hornell Sidewalk

The Director asked for clarification on correspondence sent to the contractor for the remediation of a sidewalk on Cheshire and Hornell. The Committee was in agreement that the intent was for this contractor to do a test section of sidewalk in their preferred method of remediation. Following that, Council would be invited to view the repairs to see if they were in agreement with commencing a full remediation of the Cheshire/Hornell deficient sidewalk in this same manner and if so, the contractor would carry out the work this construction season. They would also provide security satisfactory to the Town to cover potential warranty claims for a one year period to ensure the quality of the workmanship.

The Committee was in agreement with this understanding and scope of work and the Director will contact the Developer to commence work.

Councillor Anstey returned to the Council meeting.

F. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Councillor Scott.

The Finance & Administration Committee was held on August 29, 2013. The meeting was chaired by S. Oram, Councillor. Other members present included: R. Anstey, Councillor; G. Brown, Director of Finance; D. Chafe, CAO.

The following items were discussed:

Invoices for Approval

CAPITAL

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE AUGUST 28, 2013

1. Hickman Motors
01-000-0080-1815, 2 Chevy Trucks, Silverado 1500 Reg 4X2 \$48,354.96
Budget \$150,000 Spent to date \$29,834
2. Hickman Motors
01-000-0080-1815, 2 Chevy Trucks, Silverado 1500 Reg 4x4 \$55,534.98
Budget \$150,000 Spent to date \$29,834
3. Central Tile & Masonry Limited
01-000-0080-1892, Brick/Mortar replacement-Town Hall \$22,679.10
Budget \$25,805 Spent to date zero

4. B&M Paving (1983) Limited
01-000-0080-1948, Airport Blvd Upgrading 2013 – Claim #1 \$226,640.69
Contract \$260,306 Spent to date zero
5. B&M Paving (1983) Limited
01-000-0080-1965, Roe Ave Upgrading 2013 – Claim #1 \$169,927.17
Contract \$199,575 Spent to date zero
6. LSG Construction
01-000-0080-1862, Fire Training Center Smoke House \$67,210.07
Contract \$224,640 Spent to date \$61,581

AS RECOMMENDED BY THE RECREATION COMMITTEE AUGUST 26, 2013

7. Ron Fougere Associates \$21,893.75
01-000-0080-1817, Multiplex Feasibility Study 75% complete
Budget zero Spent to date \$41,850.08

OPERATING

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE AUGUST 28, 2013

1. Crown Contracting
00-320-1000-6100, Crack sealing Town Streets as per contract \$21,989.80
Budget \$95,000 Spent to date \$45,276

Total capital invoices for approval	\$612,240.72
Total operating invoices for approval	\$21,989.80
Grand total of invoices for approval	<u>\$634,230.52</u>

The Director of Finance advised that the invoices were within budget and met the policies of the Town of Gander.

Motion #13-219
Invoices for Approval

Moved by Councillor Scott and seconded by Councillor Parrott that the invoices be paid as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Correspondence – Water & Sewer Levy

The Committee reviewed a letter from a resident who is purchasing a piece of land in the new Cecon development. He is writing objecting to have to pay a \$1500 water and sewer levy on the purchase on the issuance of the building permit for the property. The levy was introduced in the 2013 budget. He indicated he made his deposit on the land last year and was not aware of the fee at the time the deposit was made.

The Committee is not prepared to recommend the waiving of the fee in this instance.

Purchase of Land – 300A Gander Bay Road

A resident at 300A Gander Bay Road wrote requesting the Town sell them a parcel of land immediately in front of their property between them and Cooper Blvd. The area of land is approximately 0.5 acres.

Motion #13-220

Purchase of Land – 300A Gander Bay Road

Moved by Councillor Scott and seconded by Councillor Parrott that the parcel of land more particularly described in Drawing 13-1056 be sold to Neil French at a price of \$12,500 per acre.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Correspondence – 11 Howe Street

The owner of 11 Howe Street wrote Council expressing his concerns with regard to conditions on the street, more particularly the road conditions including the potholes as well as dust in the area. He is asking the Town give him a reduction in his property taxes because of the inconveniences regarding the construction.

The Committee is not recommending that a tax adjustment be made on the 11 Howe Street property.

MNL – Call for Resolutions

The Committee discussed the Call for Resolutions from Municipalities Newfoundland and Labrador and at this time has no Finance Resolutions to put forward.

St. Paul's Ice Time

The Committee reviewed the recommendation from the Recreation Committee that the Town start charging St. Paul's Intermediate School for use of ice time. The ice time is currently given to them at no cost and it has traditionally been done so because the Town has used their school gym for events during our summer program.

The Finance Committee does not agree with Recreation's proposal that the school be charged for the ice time and is not recommending that we do so.

Councillor Scott recommended that all schools should be treated equally and advised that he disagreed with the Finance Committee's recommendation.

Motion #13-221

St. Paul's Ice Time

Moved by Councillor Scott and seconded by Councillor Blundon that St. Paul's be charged an ice rental fee for use of the Community Centre as per our ice rental rates.

In Favour: 6 Opposing: 1 Councillor Oram

Decision: Motion carried.

Lot 52 Forester Street

The Director of Finance advised that the Municipal Works Department is recommending that the servicing of the Pentecostal Church on Magee Road be run through Lot 52 Forester Street. If this is done, however, it will potentially decrease the value of the land as there will be a major easement running through the property.

The Finance Committee would like more information on the servicing cost going through Forester versus going through Magee before reviewing this further and refers it to Privileged for further discussion.

Motion #13-222**Lot 52 Forester Street**

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the hookup for the Pentecostal Church run through Lot 52 Forester Street.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Land Sale – 10 McCurdy Drive

The owners of 10 McCurdy Drive requested the Town sell them some backland, however, they did not agree with the price and have asked Finance to review it. The Director of Finance advised that the price is \$1.00 per square foot which is as per our current Land Sales Policy. He was directed to check out what other pieces of land sold for before a recommendation would be made.

Motion #13-223**Land Sale – 10 McCurdy Drive**

Moved by Councillor Oram seconded by Councillor Blundon that the Town sell backland at ½ price to the owner of 10 McCurdy Drive.

In Favour: 1 - Councillor Oram Opposing: 6

Decision: Motion defeated.

Traffic Study – Request for Proposals

The Committee reviewed the analysis of the Request for Proposals for Traffic Study for which four bids were received.

Motion #13-224**Traffic Study – Request for Proposals**

Moved by Councillor Scott and seconded by Councillor Anstey that the Traffic Study contract be awarded to EXP at a price of \$33,570 HST Inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

G. Other Committee:

The Waste Water Steering Committee report was presented by Councillor Scott.

The Waste Water Steering Committee was held on August 22, 2013. The meeting was chaired by A. Scott, Councillor. Other members present included: F. Huxter, Municipal Affairs; W. Manual, BAE New Plan; P. Dawe, Dept. of Environment and Conservation; D. Chafe, CAO; J. Blackwood, Director of Municipal Works & Services; D. Blundon, Councillor; T. Barron, Supervisor of Water & Sewer.

The following items were discussed:

Request for Proposals (RFP) - Waste Water Solutions

The Committee met to conduct an evaluation of the RFP's for temporary waste water solutions and upgrading the Magee Plant.

After extensive review of the RFP submittals, the Committee was in agreement that clarification was required from several of the interested proponents and a recommendation was made that the consultant, BAE New Plan, go back to these parties requesting clarification on the items discussed.

The discussion then continued on the overall cost. All of the submissions came in significantly over budget and the recommendation was that the consultant also look at the cost of a lagoon on the old land fill site since Phase One of a long term solution has preliminary budgetary numbers only.

The next meeting was scheduled for September 18th at 1:30 p.m.

6. ADMINISTRATION

None.

7. CORRESPONDENCE

None.

8. NEW BUSINESS**LSG Construction Invoice**

The Town has received Claim #6 from LSG Construction Limited for work carried out on the Cobb's Pond redevelopment project for the month of July. Staff has reviewed the invoice and are recommending that it be paid.

Motion #13-225**LSG Construction Invoice**

Moved by Councillor Scott and seconded by Councillor Anstey that the Town pay Claim #6 from LSG Construction Limited in the amount of \$340,136.38, HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Hazardous Material Assessment Plan Tender

Under Provincial Legislation the Town is required to have a plan for handling hazardous materials in its buildings. The Town called tenders for the development of the plan and two bids were received.

Motion #13-226**Hazardous Material Assessment Plan Tender**

Moved by Councillor Scott and seconded by Deputy Mayor Tucker that the tender for provision of a Hazardous Material Assessment Plan be awarded to Pinchin LeBlanc at a cost of \$6,503.15, HST inclusive.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Other

Both Deputy Mayor Tucker and Councillor Scott thanked the Mayor, fellow Councillors and staff for the support and dedication while serving on Council.

9. ADJOURNMENT**Motion #13-227****Adjournment**

There being no further business, it was moved by Deputy Mayor Tucker and seconded by Councillor Scott that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:45pm.

C. Elliott, Mayor

G. Brown, Town Clerk